



Bradley Duncan &lt;bduncan1@udayton.edu&gt;

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**Fwd: a few questions**

1 message

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**Carolyn Phelps** <cphelps1@udayton.edu>  
To: Bradley Duncan <bduncan1@udayton.edu>

Wed, Feb 24, 2016 at 1:22 PM

Here's the email.

----- Forwarded message -----

**From:** Sunil Ahuja <sahuja@hlcommission.org>  
**Date:** Fri, Feb 19, 2016 at 4:55 PM  
**Subject:** Re: a few questions  
**To:** Carolyn Phelps <cphelps1@udayton.edu>

Carolyn,

On your first question, without knowing the details, it would appear that a Masters of Finance and a Masters of Professional Accountancy would represent a significant departure for your institution. Additionally, other conditions noted in Overview of Substantive Change requiring approval may apply as well. Hence, we would need to review these programs.

On the second, your institution has approval for courses and programs via distance education, so there is nothing in particular you would need to do with us about that.

Hope this helps,  
sunil

**Sunil Ahuja, Ph.D.**

Vice President for Accreditation Relations, Institutional Change, and Research  
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**From:** Carolyn Phelps <cphelps1@udayton.edu>**Date:** Friday, February 19, 2016 at 10:45 AM**To:** Sunil Ahuja <sahuja@hlcommission.org>**Subject:** a few questions

Good morning. I hope all is well.

I have a couple questions about Institutional Change policy.

1) We are in the process of approving two masters programs in our School of Business; one has been approved by our Academic Senate, the other will come forward soon. The programs are a Masters of Finance and a Masters of Professional Accountancy. At the current time, we have a Master's of Business Administration. Because we already offer a program in Business at the master's level, does HLC simply need to be notified of these programs or is approval needed?

2) We are working on a blended MBA program. As I stated above, we already have an approved MBA program. We are trying to figure out if notification of or approval from HLC is needed for the blended program. Of the 30 credit hours required in the program, 12 are unchanged from current delivery. Of the 18 remaining credits, the delivery is a mix of in-class and online delivery. Eight of the courses are 1.5 credits with 3 of 7 sessions in person (43%). Two are 3 credit courses with 5 of 15 sessions in person (33%). If taken as a whole, approximately 19 of the 30 credits are not impacted by the blended model; 11 are online to accommodate the blended aspect. The 12 credits that are unchanged are typically face-to-face classes; however, a student could choose to take an elective that is offered online. Thus looking at the proportion of face-to-face time, we would propose that this program requires notification rather than approval. What do you think?

Thanks for your insights,

Carolyn

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**green dot:** a single choice in one moment that makes this community safer. What's your **green dot**?

—

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